

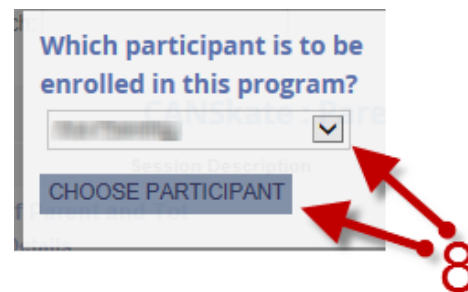
To register you must have a new profile setup. It is a new system so you cannot use the one you had last year. You do not need your Skate Canada number to setup your profile.

1. Click "Login" on the top
2. If you already have a created enter it on the
3. If you don't have a created, fill out the under "First Time Registering" Include all family registering for a (Reminder if you are for the Parent and Tot adult going on the ice registered as a
4. Click "Register"
5. Filter by your skaters
6. You can "View Details" to you are registering for program
7. Click Register

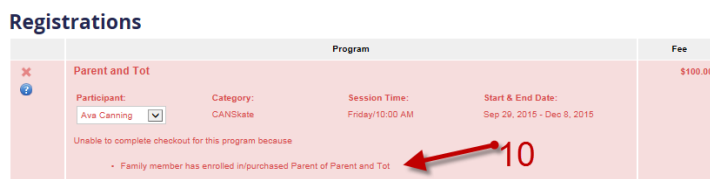


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8. Choose Participant



9. If you get a Yellow Warning. You can still register for the program if you think our tests records are not correct.
10. If you get a Red Warning. You will not be able to proceed to the check out without fixing the problem (i.e., an Adult (over the age of 16) must register for the Parent and Tot program with their skater)



11. Ensure you have the right participant registered
12. You can delete a program if you made a mistake
13. You can register all members of your family for programs on the same invoice.

Before proceeding to the next registration step, PLEASE BE SURE to review your registration details CAREFULLY. Your registration details WILL NOT be displayed again before you enter your payment details.

14 → CONFIRM & REGISTER

- 14. Once you have registered for all programs, you can review and click (Confirm & Register)
- 15. Update your billing information if different then the information you entered into your profile

☑ **Is your Billing Information different?** ← 15

Please note that if you are paying by credit card, your Billing Information must be the same as the information on your credit card statements.

Parent's First Name*	Parent's Last Name*
<input type="text"/>	<input type="text"/>
Address*	Address 2
<input type="text"/>	<input type="text"/>
City*	Province / State*
<input type="text"/>	-- <input type="text"/>
Postal / Zip Code*	Home Phone Number*
<input type="text"/>	<input type="text"/>

- 18. You must read all policies and those with the asterisk(*) are required to be accepted prior to completing your registration
- 19. Click preferred payment method. Credit Card or Confirm and Pay in Person. If you choose pay in person you will be required to bring cheque or cash the CBS Skating Club's Office at the Robert French Memorial Stadium. Payments can be made Wednesday, August 19 from 7:30-9:00 or on Monday, August 24 between 6:00-8:00pm. After this time if payment has not been received, your spot will be released.

16. If you have credits from last season they will be shown on your payment screen

17. Figure Skating programs can choose to pay all now or half program fees now and half on Sep 30th Skate Canada fees are all due at registration.

[Review / Edit Registrations] Registering for 5 sessions

SubTotal:	\$657.95
Total:	\$657.95
<input type="checkbox"/> Use Available Credit (\$170.00):	--
<input checked="" type="radio"/> Pay Once	Due Now: \$657.95
<input type="radio"/> Pay by Installment	Due Now: \$197.95
	Aug 19 \$230.00
	Sep 30 \$230.00

Enter any comments you have relating to your invoice below

Policies

Please review the following policies by clicking on the link below. Acceptance of policies marked with an asterisk (*) are required to complete your registration.

- [Refunds and Cancellations *](#)
- [Parents/Guardians Code of Conduct *](#)
- [CBS Skater Code of Conduct *](#)

PAY BY CREDIT CARD | CONFIRM & PAY IN PERSON

By proceeding to the next step, all details for your registration will be confirmed. Please verify all program registration details are accurate before continuing.

If you have any problems, please email us at cbsskatingclub@hotmail.ca. You can also leave a message in the Facebook Group.

to